



OFFICE OF THE MAYOR

NOTICE TO PROCEED

10 OCTOBER 2022

UNITED AE TRADING OPC
1115 Concepcion Compound,
Pag-asa, Binangonan,
Rizal

Dear Sir/Madam:

We wish to inform you that your contract for the **Supply and Delivery of Various Food, Maintenance, and Medical Supplies for the Kabataan Rescue Patrol Division** for the **Peace and Order Department** under **Purchase Request No. 100-22-01-166**, covered by **Purchase Order No. 22-09-1948** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA. REGIS N. SOTTO
City Mayor

By authority of the City Mayor:


ATTY. JERONIMO U. MANZANERO *PhD*
City Administrator

Conforme: 
ROSALYN E. RAYMUNDO
Authorized Representative
UNITED AE TRADING OPC

Date:

10/10/2022